



September 21, 2015

Dear Prospective Vendor,

I personally want to take the opportunity to tell you about an opportunity at the Tunica Airport on October 17<sup>th</sup>, 2015. The Tunica Airport will be hosting its first annual Fall Fest and Fly-in from 9am to 5pm.

As we prepare for this first ever aviation event in Tunica we would like to invite you to participate in the opportunity to sell your arts, crafts, food and any items you may have.

If you have never been to or participated in a Fly-in before, this is an event that brings together aircraft owners, car enthusiasts, arts and craft vendors, food vendors and music enthusiasts together to enjoy what aviation and our airport has to offer.

We have many additional fun activities in store and would love the opportunity for you to display and sell your crafts.

For additional information, please feel free to visit our website at [www.tunicaairport.com/fallfest](http://www.tunicaairport.com/fallfest). There is also additional information concerning vendor applications and other general information, we ask to visit our vendor information section at [www.tunicaairport.com/fallfest/fallfestvendors/](http://www.tunicaairport.com/fallfest/fallfestvendors/)

If you have any questions, please feel free to contact us anytime. We are looking forward to seeing you here on October 17<sup>th</sup>.

Best Regards,

Eric Konupka  
Executive Director  
Tunica Airport Commission  
[fallfest@tunicaairport.net](mailto:fallfest@tunicaairport.net)

662-357-7330



**Fall Fest and Fly-In  
Vendor Registration Form  
Saturday October 17<sup>th</sup>, 2015**

**Application Deadline Tuesday October 13<sup>th</sup>, 2015,  
Vendor Fee, \$25.00 per vendor per application.**

**Please email application to: [fallfest@tunicaairport.net](mailto:fallfest@tunicaairport.net) or fax to 662-357-7321**

Vendor Name \_\_\_\_\_ Contact \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-mail \_\_\_\_\_

Phone(s) \_\_\_\_\_

Type of Booth and Description: Please indicate type and provide description and information:

\_\_\_\_\_ Business

\_\_\_\_\_ Food

\_\_\_\_\_ Games/Activity

\_\_\_\_\_ Art or Craft

\_\_\_\_\_ Non-Profit

\_\_\_\_\_ Other

Please give a detailed description of your products/services and include a photo, if possible.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you require electricity? \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Proof of Insurance attached

**Waiver:** The Tunica Airport Commission reserves the right to refuse any vendor application, should this occur the fee will be refunded. The vendor shall defend, save and hold harmless the Tunica County Airport Commission, their respective officers, agents, board members, staff, volunteers, sponsors and assigned from any loss or damages, losses, liability or expenses which may arise, and shall not be held responsible for any whatsoever or not specifically described herein, whether past, present or future. Booths are not insured by the Tunica Airport, or any sponsoring agency. Exhibitors must make provisions for safeguarding their goods. Exhibitor must have replacement cost insurance for personal property. Exhibitor assumes full liability for protecting, care and maintenance of exhibitor's property. **ANY VENDOR NOT HOLDING VALID LIABILITY INSURANCE EXHIBITS AT THEIR OWN RISK AND ASSUMES ALL LIABILITY.**

Please sign to acknowledge that you have read all of the information, rules and regulations and agree to be bound by this contract.

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_



## DAY OF EVENT VENDOR INFORMATION RAIN OR SHINE

### NO REFUNDS

NO CARS WILL BE ALLOWED ON AIRPORT VENDOR AREAS BETWEEN 8:30 AM – 5:00 PM.

NO VENDOR SPACE SETUP AFTER 8:30 A.M. OR BREAKDOWN PRIOR TO 5:00 PM.

Management reserves right to shut down operation of non-compliant vendors.

- **Set Up Times:** Set up begins at 6 a.m. the morning of the event. No set up will be permitted after 8:30 am. You must maintain operation in your booth until 5 p.m. Dismantling your booth before closing time is not permitted and could eliminate you from participation the next year.
- **Trash Disposal:** Every vendor is responsible for supplying their own trash receptacle and for taking their trash with them upon departure. No public dumpsters will be available. Area must be cleared of all debris.
- **Vendor Space Assignment:** Vendors have space assignments identified in their Day of Event packet.
- **Vendor Space Size:** All spaces are 10' x 10'; they are marked, and you must set up your booth within the parameters of that space.
- **Vendor Space Requirements:** Canopies and umbrellas are encouraged but must be secured with tent weights. Exhibitors may hang a store name or logo sign from their canopy. All exhibitors are encouraged to create a unique, comfortable, "boutique-like" environment within their space parameters. Vendor display must not interfere with neighboring spaces. No setup on or blockage of sidewalks is permitted.
- **Generators:** Only "quiet" generators are allowed (noise no more than 65 decibels) and must be run with commercial-grade electric cord covered completely with tape. WE DO NOT PROVIDE EXTENSION CORDS or TAPE. Quiet generators may be required to be moved up to 30 feet from the booth if necessary. This will be coordinated with event personnel at the event.
- **Food Vendors:** Sale of food or beverages is only allowed from approved concession vendors. Food vendors must have current licenses and general liability insurance.
- **Taxes:** Vendors are responsible for providing the State and City with tax information for income generated during the event.
- **Vendor Parking:** There is no designated vendor parking. Vendors may drive their vehicles to assigned space to unload, but must move their vehicle by 8:30 a.m. to parking areas for the remainder of the event. Vendor Sign must be displayed on dashboard regardless of where vehicle is parked.

# Fall Fest at the Tunica Airport

# Fly-in

October 17th, 9 am to 5 pm

Come enjoy Vintage Aircraft, Arts & Crafts,  
Food, Car Show, and Music

Everyone Welcome!

Admission is a donation  
to benefit Honor Flight



for more information visit

[www.tunicaairport.com/fallfest](http://www.tunicaairport.com/fallfest)



**Shell Aviation**



T U N I C A   A I R P O R T

Tunica Airport @ KUTA

209 South Airport Blvd, Tunica, MS. 38676

662-357-7330 [fallfest@tunicaairport.net](mailto:fallfest@tunicaairport.net)